

NLSEC Board Meeting Minutes
October 6, 2017 9:00 am – 10:30 am
Cloquet Board Room

Present:	Superintendent, Dave Bottem	Barnum
	Board Member, Jessica Unkelhaeuser	Barnum
	Superintendent, Ken Scarbrough	Cloquet
	Board Member, Jim Crowley	Cloquet
	Superintendent, Nathan Libbon	Cromwell-Wright
	Superintendent, Aaron Fischer	Esko
	Superintendent, Kerry Juntunen	Hermantown
	Superintendent, Bill Crandall	Lake Superior
	Superintendent, Paul Grams	McGregor
	Superintendent, Bob Indihar	Moose Lake
	Superintendent, John Engelking	Proctor
	Superintendent, Bill Peel	Willow River
	Special Education Director, Dena Hagen	Northern Lights Special Education Cooperative

Absent:	Superintendent, Gwen Carman	Carlton
	Board Member, Maggie Sunnarborg	Esko
	Superintendent, Kim Belcastro	Wrenshall
	Asst. SpEd Director of NLA, Barb Mackey	Northern Light Academy Cooperative

I. Call to order:
The meeting was called to order at 9:04 am.

II. Welcome and Introductions:

- New Coop Staff
 - Haley Stirewalt - Office Asst./Receptionist
 - Kristi Just - Physical Therapist (hired Jan. 2017)
 - Brief info about PT in the Schools - Help parents and school teams see the difference between Medical Physical Therapy and School Physical Therapy. Medical PT assists after surgeries, illnesses and other medical needs.
School PT's help facilitate students with specialized equipment, set up programs for the students to be successful in schools, by supporting and providing services to help them access their education.

III. Approve Agenda:
Superintendent Juntunen motioned the approval of the agenda, seconded by Superintendent Fischer, and it was approved by a unanimous yea vote of all members present.

IV. Approve April 28, 2017 meeting minutes:
Superintendent Indihar motioned the approval of the April 28, 2017 meeting minutes, seconded by Superintendent Fischer, and it was approved by a unanimous yea vote of all members present.

V. Fiscal:

- Approve 2016-2017 Final Budget:
Grand total equals direct service providers, NLSEC support staff, NLSEC office costs and retirement costs. Notes provided by Ms. Pykkonen and historical information is very good.
Superintendent Fischer motioned the approval of the 2016-2017 Final Budget, seconded by Superintendent Engelking, and it was approved by a unanimous yeas vote of all members present.
- Approve 17-18 Working Budget:
Superintendent Fischer motioned the approval of the 2016-2017 Final Budget, seconded by Superintendent Engelking, and it was approved by a unanimous yeas vote of all members present.
 - Change to 60/40 - Currently NLSEC staff is on this budget that districts pay the 60/40 formula which is: 40% of costs are spread out equally between 12 districts and 60% costs are based on your total enrollment. New information was given by MDE that NLSEC will no longer be able to calculate on the 60/40 formula. MDE claims that a district cannot pay for a service that is not actually provided in their district, you can only pay on services that are being provided. Going forward, how will NLSEC work with those that provide services in each district? Would the CAP be different if we were on a Joint Powers? Changing the 60/40 will be a big issue and it was recommended that a committee of Superintendent Scarbrough, Superintendent Fischer, and Ms. Pykkonen meet, discuss and collect information from legislators, MRA, MASBO and MDE on what NLSEC should do next and bring this information to the December 1, 2017 NLSEC meeting.
 - PT Services from Midwest Therapy reduced by .1 FTE
- Medical Assistance Revenue: Discussion on spreadsheet, also Ms. Hagen and Ms. Borden have been doing training in districts.
- Contracted Services - List of contracts started for 2017-2018. Please notify NLSEC if your district needs a contract established.

VI. Directors Report:

- Theme for 2017-2018 - Bubble Gum Brain (expands) versus a Brick Brain (no changing).
 - The power of YET - Possibilities of things happening.
- Celebrations - Grateful for the space that Cloquet Churchill Elementary school provides.
 - Praise for the services that have been set up over the years at NLSEC.
 - Easier access with key card lockers for Special Education students.
- Review of Trainings – Reach more people for trainings.
 - Awesome Principals Academy this fall.
 - Bring more communication trainings to the CST Meetings in the Districts and a big kudos to NLSEC Staff for their presence at these meetings.
- CPI Training used to be scheduled and on October 18, 2017 there will be an organized CPI Training which is already maxed out at 40.

Suggested next date could be Martin Luther King Day. The law states that staff should be trained but doesn't outline specifically what that means. Each district has their own plan.

- Certified trainers in Proctor, Lake Superior and NLA (Barb Mackey).

Superintendent Grams motioned to change CPI Refresher Training from every year to every other year, seconded by Superintendent Fischer and it was approved by a unanimous yeas vote of all members present.

- Monitoring - Ms. Hagen is informed when teams are not following through with their IEP Plan. "What does the IEP Plan Say?" Not on how much service to be given, but how much progress the student is having.
- Interagency Council - Last year's Mentoring Day had a successful parent strand and this year NLSEC would like to expand the parent information with maybe a full day and more space for parents to attend in learning more about the Special Education System.

VII. Proposed Future NLSEC Board Meeting Dates:

- December 1, 2017
- February 2, 2018
- April 27, 2018

VIII. Adjourn:

*Superintendent Indihar motioned to adjourn the meeting, seconded by Superintendent Crandall, and it was approved by a unanimous vote of all members present.
The meeting adjourned at 10:20 am.*