

NLSEC Board Meeting Minutes
October 2, 2020 9:00 a.m.
Virtual Google Meet

Present: Barnum Superintendent, Mike McNulty; Barnum Board Member, Jessica Unkelhaeuser; Carlton Superintendent, John Engstrom; Carlton Board Member, LaRae Lehto; Cloquet Superintendent, Michael Cary; Cromwell-Wright Superintendent, Nathan Libbon; Esko Superintendent, Aaron Fischer; Hermantown Superintendent, Wayne Whitwam; Lake Superior Acting Superintendent, Jay Belcastro, Proctor Superintendent, John Engelking; Willow River Superintendent, Bill Peel; Wrenshall Superintendent, Kim Belcastro; Northern Lights Special Education Director, Dena Hagen; Northern Lights Special Education Coop. Business Manager, Jill Morberg

Guest: Northern Lights Special Education Coordinator, Michelle Foshay

Absent: Cloquet Board Member, Jim Crowley; Esko Board Member, Todd Rengo; McGregor Superintendent, Brad Johnson; Moose Lake Superintendent, Billie Jo Steen; Northern Lights Academy Asst. Sp Ed Director, Barb Mackey

Call to order: *The meeting was called to order at 9:02 a.m.*

Welcome and Introductions:

Approve Agenda:

Motion made by Superintendent McNulty to approve the agenda. Second by Superintendent Kim Belcastro. Motion carried.

Approve May 8, 2020 meeting minutes (Attachment A)

Motion made by Superintendent Engelking to approve the May 8, 2020 Board Meeting minutes as presented. Second by Superintendent Cary. Motion carried.

Personnel:

- Welcome to new K-12 Special Education Coordinator
 - Michelle Foshay, hosted on Esko Contract
 - ❖ serves Cromwell-Wright, Esko, McGregor, and Proctor

Fiscal:

- Approve FY 21 Working Budget (Attachment B)
 - Reviewed by the Finance Subcommittee
 - Current working budget is at \$2,371,056.76, decrease of \$57,078.15 from planning
 - savings of lower salary with hire of new coordinator.
 - Mileage costs are down because of COVID.

Motion made by Superintendent McNulty to approve the NLSEC Working Budget FY 21 as presented. Second by Superintendent Cary. Motion carried.

- Medical Assistance Revenue (Attachment C)
 - MA Revenue is down for each district because of COVID-19.
 - Some districts have received 2% of the 19-20 MA Revenue from the CARES Coronavirus Provider Relief Fund.
 - Continued advice from Ms. Hagen for districts to not depend on MA Revenue as a source of revenue.
- Contracted Services Review (Attachment D)
 - Contracts run through NLSEC because of any fiscal monitoring.
 - Contract for Physical Therapist, Katie Moench discontinued due to resignation but not replacing at this time due to other PTs ability to cover during pandemic.
 - Districts: Barnum, Carlton and Wrenshall are contracting with on-line, virtual School Psychologists from Presence Learning.

Director's Report:

- NLSEC Services to Member Districts During COVID-19
 - Combination of in-service and virtual service from coop staff with limitation of travel to 1 district each day.
- Contingency Learning Plans
 - NLSEC supporting special education staff to get these in place for students (amendments to the students IEP with plans for all three models, agreed upon with parents/guardians.
- Students that are homeschooled
 - Questions have increased during the pandemic as families are choosing homeschool. NLSEC Coordinators and Director providing expanded training and resources in this area.
 - Each district should have an internal procedure in place so that special education is aware if students with disabilities are homeschooled. Resident district is obligated to address needs.
- Special Education Legal Updates - MN Legislative Session 2020 Changes
 - Districts are no longer obligated to transport resident students with special transportation needs identified in IEP, if they are open enrolled. Districts should communicate with families about this change and how they will proceed.
 - Students with IEPs can now access ADSIS services for unrelated needs for intervention.
 - Stand alone Functional Behavior Assessment (FBA) is now allowed versus as part of a comprehensive evaluation.
- CPI Training
 - NLSEC has two CPI trainers: Allison Dillon and Barb Mackey and a set schedule with initial and refresher dates is set for the year.
 - NLSEC is not able to schedule individual training with districts per their schedule.
- PAES Lab
 - Practical Assessment Exploration System is an employment experience simulation work lab for school district students.
 - Encompass' many different work and trade areas, with assessments and tasks.
 - Helps students decide what they might like to do in the future for work.

Future NLSEC Board Meeting Dates:

- Friday, Dec. 4, 2020, 9:00 a.m.
- Friday, Feb. 5, 2021, 9:00 a.m.
- Friday, Apr. 30, 2021, 9:00 a.m.

Adjourn: *The meeting adjourned at 10:03 a.m.*