

NLSEC Board Meeting Minutes
May 6, 2022, 9:00 a.m.
NLSEC Conference Room, 16 E. Hwy 61, Esko, MN 55733

Present:

Barnum Superintendent, Mike McNulty
Barnum School Board Member, Jessica Unkelhaeuser (virtual)
Carlton Superintendent, John Engstrom (virtual)
Carlton School Board Member, Eryn Szymczak
Cloquet Superintendent, Dr. Michael Cary
Cloquet School Board Member, Ken Scarbrough
Cromwell-Wright Superintendent, Nathan Libbon (virtual)
Esko Superintendent, Aaron Fisher
Hermantown Superintendent, Wayne Whitwam (virtual)
Lake Superior Superintendent, Jay Belcastro
McGregor Superintendent, Brad Johnson
Moose Lake Superintendent, Billie Jo Steen
Proctor Superintendent, John Engelking(virtual)
Willow River Superintendent, Bill Peel
Wrenshall Superintendent, Kim Belcastro
Northern Lights Special Education Director, Dena Hagen
Northern Lights Academy Asst. Sp Ed Director, Barb Mackey
Northern Lights Special Education Coop. Business Manager, Jill Morberg
Northern Lights Special Education Administrative Assistant, Tisha Warbalow

Absent:

Esko School Board Member, Todd Rengo

Call to order: *The meeting was called to order at 9:06 a.m.*

Welcome and Introductions:

Approve Agenda:

*Motion made by Superintendent McNulty to approve the May 6, 2022 agenda as presented.
Second by Superintendent Peel. Motion carried.*

Approve February 11, 2022 meeting minutes (Attachment A)

Motion made by Superintendent Jay Belcastro to approve the February 11, 2022 Board Meeting minutes as presented. Second by Superintendent Kim Belcastro. Motion carried.

Addition of 1.0 FTE K-12 Coordinator: (Attachment B) - Rationale and informational documents were reviewed. Approval will be asked later in the budget.

- Review of Study (Attachment B1)
 - Contains data to support the reason why an additional coordinator is needed.
 - Total K-12 Coordinator costs have only gone up 10.7% since 2013.
 - Workload division if 1.0 FTE coordinator is hired just for Cloquet. Cloquet has ¼ of NLSEC Child Count.

Other Personnel Updates:

- NLSEC Business Manager Resignation: Jill Morberg has resigned.
 - Approval of Service Contract ([Attachment C](#))

Motion made by Superintendent McNulty to approve the Business Manager Service Contract for training of the new Business Manager. Second by Superintendent Cary. Motion carried.

- ASD Consultant Resignation: Max Buehler has resigned.
 - There was a review of the ASD Job description and decision to rename the position as ASD/Behavior Consultant.

Approve FY23 Planning Budget ([Attachment D](#)):

- Attachment shows how the numbers are shaping out for planning for FY23. If approved, all 12 districts will pay their share for a new coordinator. Each section explains the changes in the FY23 planning budget.

Motion made by Superintendent McNulty to approve the FY23 Planning budget as presented. Second by Superintendent Peel. Motion carried.

Other Fiscal Items:

- Regular Medical Assistance Revenue ([Attachment E](#))
 - Attachment shows the MA revenue as of May 3, 2022. If you have any questions about the revenue, please contact Dena with any questions.
- COVID MA Revenue Update
 - PRF relief money - error on the applications. Working with HRSA to see how this can be fixed. Do we need to return all the money? Will they be adjusting what we submitted? etc.
- SpEd Contracted Services Review ([Attachment F](#))
 - There are a few new contracts since the February board meeting.

Director's Report: ([Attachment G](#)): Attachment shows updates by the Director of Special Education.

Future NLSEC Board Meeting Dates:

- Friday, October 7, 2022 9 a.m, NLSEC Conference Room
- Friday, December 2, 2022 9 a.m., NLSEC Conference Room

Adjourn:

Motion made by Superintendent Pell to adjourn the meeting at 10:17 a.m. Second by Superintendent Jay Belcastro. Motion carried.