

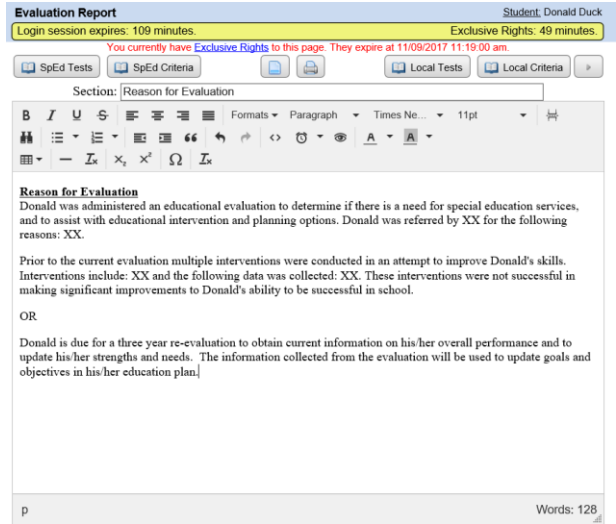
# SpEd Forms Updates

November 2017

[Screencast link](#)

Highlights of SpEd Forms updates last 3 months:

- ER – Paste with Word icon gone. Copy and paste using the Ctrl-C to copy text, Ctrl-V to paste directly into SpEd Forms.



NOTE: Always put a space directly after a "<code>\\</code>" to prevent HTML interpretation issues.

Where did the Paste from Word button go?

The Paste from Word button is now integrated into the editor. Pasting directly into the document will automatically format the pasted text without a need for intermediary steps.

- ER – when finalized, it will update the Eval Written Date in the Student Setup and first page of IEP.

\*The face will turn green too.

Student: Donald Duck ID: 9999999990002 Date: 11/09/2017  
 School: Cloquet Area Alternative Education Programs Grade: HK DOB: 11/17/2008

Initial Evaluation  Reevaluation

Order	Section	Page Break	Add Section
1	<a href="#">Reason for Evaluation</a>	<input type="checkbox"/>	Delete
2	<a href="#">Background Information/Information Reported by Parents</a>	<input type="checkbox"/>	Delete
3	<a href="#">Educationally Relevant Medical Findings</a>	<input type="checkbox"/>	Delete

- IEP – ESY forms available from IEP menu. Child Specific Para Support added to ESY.

**Individualized Education Program (IEP)**  
 Donald Duck is a resident of 0091. Please ensure a copy of the IEP is sent to 0091.  
 IEP Meeting Date: 12/2/2016 Finalized on: 3/29/2017

IEP  IIP  ISP

Validate Print IEP

1. Student information	2. Present levels
3. Goals	4. Transition services 1
5. Transition services 2	6. Services
7. Accommodations, modifications	8. Assessments (Page 1)
9. Assessments (Page 2)	10. Additional Information
IEP Progress Report	Agreement to Amend
Behavior Intervention Plan (BIP)	Positive Behavior Support Plan
Classroom adaptations & modifications	
ESY Services	ESY Decision Flowchart

**ESY Services**  
 For students who are eligible for ESY services, identify the IEP goal(s) to be worked on during the break in instruction, and determine the type and amount of services necessary to maintain the skill or address the self-sufficiency concern.

If the Number Sessions and Session Length fields are left blank that goal will not post.

IEP Goal	Number Sessions	Session Length
Donald will decrease his physical outburst and dangerous behaviors that result in his removal from class from 6 per month to 3 or fewer per month.		
By January 2018, Donald will improve his social skills from not giving compliments in a structured activity to giving compliments with no reminders through the use of social skills instructions and role playing.		
Donald will do ...language goal.		

Order	Location	Frequency	Time in Minutes	Start Date	Duration
1	Home	1 X	15	12/14/2016	6 weeks

Multiplier to Calculate Total Minutes: Frequency x Minutes Per Session x = Provider #: 581

**Child Specific Para-professional Support**

Order	Type of Para-professional Support	Location	Frequency	Direct Min	Anticipated duration	Start Date	End Date
1	Behavioral support	General Education Classroom	5 X	100	1	12/14/2016	12/14/2017

Statement of student's need for and the specific responsibilities of the para-professional(s):  
 Donald needs observation and redirection of behavior. Donald shows verbal aggression and resistance to care.

Provider	Supervisor	Direct minutes	Indirect minutes	Service hours
581		1600		282

Add Para-professional Support

- 4. Quick Reports - New:
  - a. All student goals

**Reports**

Searchable    Custom    Quick

Search:	<input type="text"/>
<b>ACCESS ELL Students</b>	
<b>All Assessments except district</b>	
<b>All student goals</b>	
<b>Alternate Writing Assessment Checked</b>	
<b>ASD Goal Categories</b>	
<b>AT checked 'Yes' on services page</b>	
<b>Behavioral or Social Skills Goals or Services</b>	
<b>BIP checked on services page</b>	
<b>Birth to 3 Qualified with Informed Clinical Opinion</b>	
<b>Birth-5 Mailing Labels</b>	
<b>Case Management List Data</b>	
<b>Communication Logs 2016-17</b>	

- b. IEPs with Child Specific Para Support Checked
- c. Speech/Communication Services
- d. Students with Amended IEPs